# Take The Bid Lifecycle Challenge

# **Capture Phase**

# **Customer Requirement Identified**

Is there a defined customer need? Is it a real or perceived need?

#### **Opportunity Pipelined**

Do you have sufficient information about the client and competition to call out the opportunity? If not, can you quickly gather it?

#### **Solution Development**

Do you have a solution that can be delivered within the client's timescales and budget? Have you developed and tested this with the client to shape the RFP requirements?

# **Value Proposition Development**

Can you articulate in a quantifiable manner why your solution will meet or exceed the client's requirements?

#### **Bid Marketing**

Does your value proposition render in a visually compelling way? Does it speak to the needs of all decision makers? Does it pass the five-second 'Billboard' test?

# **Bid & Pursuit Phase**

# Win Strategy

Does your win strategy balance the needs of the client with internal pressures and the competition? Is it fully understood by everyone contributing to the bid?

#### Qualification

Is sufficient information available to objectively assess if an opportunity represents good, profitable business? Can you provide a compliant solution? Can you deliver it? Can you win it?

# **Bid Resource Allocation**

Can you assemble a winning bid team within the timescales? Are all the supporting functions aligned to the bid requirements?

# **Pre-proposal Planning**

Could you draft an Executive Summary before the RFP arrives? Have you pre-empted questions about your solution and drafted answers?

# **RFI Submission**

Does your team understand the importance of the RFI phase in the procurement cycle? Is your response a capability statement or a focussed, high-scoring proposal detailing why you will win?

# RFP / ITT Submission

Do you manage the RFP / ITT submission as a distinct project in parallel with the bid campaign?

# **Bid Presentation**

Does your presentation clearly articulate your value proposition and win themes? Do you run a dress rehearsal? Do executive sponsors attend?

# Clarifications

Are you using clarification questions as a positioning tool and strategic sales enabler?

# **Bid Negotiation**

Have you modelled the risks and financial impact of any anticipated negotiation? Have you calculated your best and final offer?

# Award

You won! Do you have a detailed bid handover plan? Do you formally recognise the teams achievement? Are you personally rewarded? If you lost, do you run for cover?

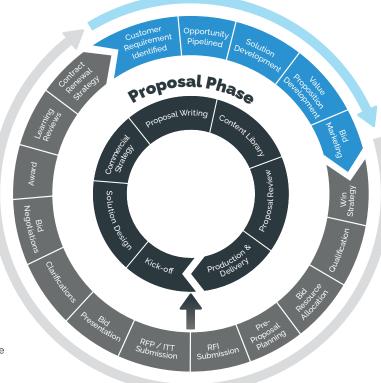
# **Learning Reviews**

"We won because of our relationship". "We lost because we were too expensive". Do your learning reviews get underneath these all too frequent responses?

# **Contract Renewal Strategy**

Your 'A Team' won the original bid but do you take the same approach with the re-bid? Is incumbent complacency fully understood?

# Capture Phase



# Bid & Pursuit Phase

# **Proposal Phase**

# Bid Kick-off

Do all key stakeholders and executive sponsors attend the kick-off meeting? Do they commit to both the win strategy and delivering their contributions in line with key deadlines?

# Solution Design

Are your subject matter experts skilled at producing proposal content that articulates complex detail in a way this it is easy to assimilate and score?

# **Commercial Strategy**

Is your client's view on 'price versus value' understood by key decision makers? Are you exploiting differences in financial models and assumptions?

# **Proposal Writing**

Can your proposal writers articulate the solution and value proposition in a way that engages the evaluator, creates empathy and scores maximum points? Do they have the skills to deconstruct questions, storyboard responses, and communicate in plain written English?

# Content Library

Do you have access to a library of professionally written proposal content that is both current and easily customisable?

# Proposal Review

Does your review team emulate the evaluation team? Are clear expectations set for reviewers? Do you have independent proof-readers? Do you tag content that can be reused in future bids?

# **Production and Delivery**

Does your production plan have contingency built in? Have you considered outsourcing? If delivering electronically, do you consider file size?



